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| Board Members:  Lisa O’Brien *President*  Jennifer Murphy  Julie McFarland  Sarah McDougald *Secretary*  Elizabeth Carrus | Voting Members:  Lisa O’Brien *President*  Jennifer Murphy  Julie McFarland  Sarah McDougald *Secretary*  Elizabeth Carrus­ | Voting Members Absent: | Date: 7/8/2021  Time: 2:00pm CST  Location: Zoom link provided via email by Julie. |

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| **ITEM** | **DISCUSSION** | **RECOMMENDATION** |
| Call to order 2:03pm |  | None |
| Prayer by Julie |  | None |
| Review of minutes | Reviewed by Sarah | Approved via email 3/25/21 |
| OLD BUSINESS: |  |  |
| None |  |  |
| NEW BUSINESS: |  |  |
| Financials | Bank balance: $28,495.85  Transactions from Feb to present: reviewed by Lisa both with Jan 2021 mission trip expenses and without. $19,000 ahead of expenses per current QuickBooks report.  QuickBooks edits: Lisa is working with Tina Perea to create detailed line items per clinic in QuickBooks.  Venmo account: created- @Cite-Soleil  Other finances:   1. Linda Kennedy donated $200 for Paydes' TOEFL fee after the Jan 2021 mission trip. 2. Beckie Davidson has $560 paid toward her next trip, as she was ill with COVID-19 and had to cancel her trip in Jan 2021. 3. Teah Blank received a $500 donation from Dr. Harlin, head doctor at UTMB. | Reviewed.  Reviewed.  Reviewed.  Reviewed.  Reviewed. |
| Corporate Policy | Insurance Policy: Ryan Carrus to assist in finding an insurance policy to ensure directors/officers are protected at all times. Lisa is working with Ryan.  Kidnapping Insurance: Board discussed the need for kidnapping insurance for missionaries since Haiti’s current events have involved kidnappings of Haitians and Americans. | Lisa stated she would have details to present to the Board next meeting.  Reviewed and will discuss in next meeting. |
| Mission Trips | EMED: rapid COVID-19 tests to continually bring on trips as long as needed: <https://www.emed.com/?fbclid=IwAR3AhSG3sPKe8RM-NCwGoG6LEGpH37IzuO7dN3QZ6_A2zzwlCrHd9j0OoJo>  Summer 2021 trip: this small team trip was canceled due to the high crime rate that could have compromised the team’s safety.  November 2021 trip: trip to take place during Thanksgiving break. Potential team: Teah Bland, Beckie Davidson, Linda Kennedy, Ryan Carrus, Elizabeth Carrus, Wes Stephens, Nikhil Salunke, Melinda Stowell, Raven Stanton, Leslie Hardgrove, Tina Pera, Jessica, Wilda Talbot, Jillian Williams, Sarah McDougald, Gracie Carrus.  Employee/Missionary Code of Conduct: Lisa tasked Julie with creating a draft from other examples she found. Julie to present draft to Board no later than end of August.  Donation request from Beetho: Jan 2021 mission trip was granted use of a clinic by Beetho’s girlfriend’s mother, who is now requesting a donation for using her facility. This donation was not discussed when mission team was in Haiti. Individual who owns this facility practices voodoo and the Board believes this is a “money grab” and not being requested in good faith. | Reviewed.  Reviewed.  Reviewed.  Julie tasked with creating a draft Code of Conduct for Board review no later than the end of August.  Jenny motioned not to send donation. Elizabeth seconded. |
| Medical Clinic | Paydes/Fedelin medication purchase results: Lisa presented communications from both Paydes and Fedelin for Board’s review. Per communication from Lisa, Fedelin completed the medication purchasing task (as approved from last board meeting) and received the full-allotted amount, whereas Paydes did not meet expectations. Fedelin sent Lisa excel spreadsheet of each medication priced and after approval, purchased and distributed medications per dosage advised by Lisa into bags in preparation for November mission team. Paydes did not research the medication price and requested near double what Fedelin had researched for medication prices. Board feels more confortable giving Fedelin the task to prepare for the November mission team. Board also decided to wait until the end of August, as Julie noted on the calendar, to review the upcoming timeline for purchasing the medications due to Fedelin’s quick ability to obtain needed medications and current dangerous political climate.  Haitian NGO filing: presented NGO filing steps by Lisa per communication from Fedelin. Lisa has completed what was possible on the forms, but the below three steps from Article 12, Formalities, must be completed:   1. 1/3 of the directors must be Haitian or of Haitian descent. 2. 50,000 Gouds, approximately $500 USD, needs to be in a Haitian bank. 3. Haitians/Haitian descents must have a letter of good character and Americans must provide their address and passport number.   Board is unsure what Haitian/person of Haitian descent to potentially vote onto BOD and is not confortable with the Haitian government having personal information. Board discussed options for workarounds if possible. Lisa told the Board about her conversation with Yvonne, an American who has lived in Haiti with her family for the past 20 years, and said, in summary, that obtaining the NGO or MSPP permit is not needed because of the corruption within the government. Board tasked Lisa with reaching out to other NGOs to ask about their process of obtaining necessary documentation.  MSPP permit: Lisa is also working with Fedelin to obtain this documentation for proper clinic operations, which will be filed with the NGO paperwork. Motion on 6/10/21 by Elizabeth to send $200 to Fedelin for work thus far on obtaining MSPP permit, Julie seconded, and Lisa sent payment. Letters of recommendation are needed to fulfill request; Lisa is confident to receive one from Wendy Robertson with Deuteronomy Project and another from Yvonne and Joel Trimble.  Med EQ: Lisa continues to monitor Med EQ donations.  Blessings.org: account created for blessings.org but WTH needs MD to sign for medication order.  Dr. Richard medications connection: Dr. Richard, a connection made on Jan 2021 trip, has offered his assistance with obtaining medications for next trip. Phone number is 011 509 4842 9038.  Meds and Food for Kids: Dr. Patricia Wolfe is another medication and food contact for future mission trips. Board concerned with bringing food into Cite Soleil. | Board has decided to wait to purchase medications for November mission trip. Julie has a date at the end of August for the Board to review the medication purchasing timeline.  Lisa to contact Wendy Robertson with Deuteronomy Project and United Light of Hope at [unitedlightofhopemission@gmail.com](mailto:unitedlightofhopemission@gmail.com) to ask about their NGO process.  Lisa will continue work with Fedelin on MSPP permit and notify Board of roadblocks.  Reviewed.  Reviewed.  Reviewed.  Reviewed. |
| Paydes | Paydes’ financial support review: Michelle Jones is currently giving money to WTH to support Paydes’ housing and education. Although Michelle Jones is now paying for this 100%, it is still a task of Lisa to transfer the funds and the Board believes this should be halted, as this is outside of the WTH mission of medical care.   * Paydes’ school funds: Board brought up decision from March board meeting regarding Paydes grades needing to be C or above in order for Paydes’ education to continue to be funded. Lisa confirmed Paydes switched majors from engineering to political science, as suspected by Board. Lisa presented Paydes’ ending grades to Board from communication from Paydes; Paydes received 3 C’s, which were his highest grades, out of 6 total classes. Sarah researched Haiti’s grading standard, and confirmed the grading system is similar to the US. Julie suggested that, because Paydes only made 3 C’s, to then only pay for 3 classes the next semester and raise the grade expectation to a B when only taking three classes. Jenny also reminded the Board that Paydes nor his family is currently working and everything is funded by WTH. The Board agreed Paydes’ grades via a fully funded education and no job should be higher. Board also agreed that Paydes should give donors and WTH access to his grades via a portal with the username and password. Board also understands that not all grades are recorded by professors until finals are completed, which would result in lower grades before final grades are posted at the end of the semester, but this should be no excuse for C and below grades to end the semester. Board finally agreed on ending the support of Paydes school and housing with WTH funds/donations to strictly abide by the mission WTH stands for, but understands more conversation is needed. * Paydes housing funds: Michelle Jones also pays for Paydes housing through WTH, which Lisa is tasked with sending money each month via WTH. Lisa has continually asked Paydes for a housing receipt and has been unsuccessful due to Paydes lack of cooperation. This expense is also outside of the WTH mission scope, and the Board decided a conversation is needed with Michelle to halt this task through WTH. | Lisa tasked with having a conversation with Michelle Jones regarding Paydes’ school and housing funds being funneled through the foundation. |
| Fundraising | Liquor basket update: total earned from liquor basket raffle lead by Teah Bland was $1,488. | Reviewed. |
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| ANNOUNCMENTS |  |  |
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| NEXT MEETING |  |  |
| TBD |  |  |
| AJOURNMENT |  |  |
| Closed at 3:21pm | Closing prayer by Elizabeth |  |
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Minutes recorded by Sarah McDougald